

DEPARTMENT OF STATE P.O. Box 300 Trenton, NJ 08625-0300

PHILIP D. MURPHY Governor LT. GOVERNOR TAHESHA L. WAY Secretary of State

Greetings:

We are reaching out to you on behalf of the New Jersey Business Action Center (NJBAC) in the NJ Dept. of State. We are a business advocacy agency within state government, helping all businesses get started, thrive, and grow.

We are happy to share a new resource for your small business constituents. The "New Jersey Small Business Manual" which provides information on how to establish, maintain, and expand a small business in New Jersey. Individuals may order, at no charge, one hard copy using the order forms on our site: <u>https://www.nj.gov/state/bac/small-business-manual/index.shtml</u> or use the download button on that page to print their own digital version. You can also order multiple copies for your office – up to 25 copies.

All of the NJBAC services are offered at no charge to our business community and serve as a value-added resource in deciphering government rules and regulations, building and expanding, finding the right employees, navigating permits and expanding your business by exporting to global markets.

Here is a blurb to cut and paste into your website about the NJBAC so that all the businesses in your community will know about our services.



Ready to launch or grow your business? Call the NJBAC at 800-JERSEY-7 for expert guidance on navigating government regulations, financing, business registration, certifications, startup support, business plans, mentorship, and more!

I look forward to partnering with your office to support business through the NJ Business Action Center.

Sincerely, Melanie Willoughby Executive Director New Jersey Business Action Center NJ Dept. Of State