

SPECIAL IMPROVEMENT DISTRICT OF NETCONG BOROUGH, INC.

NETCONG COMMUNITY PARTNERSHIP

BOARD OF TRUSTEES MEETING

September 27, 2012

6:30 p.m.

Minutes of September 27, 2012

- I. Call to Order and Flag Salute
- II. Attendance and Roll Call

| | Present | Absent |
|-------------------|---------|--------|
| Ralph Blakeslee | | |
| Bob Hathaway | | |
| Donna Infantolino | | |
| Bill Lerman | | |
| Joseph Nometko | | |
| Vic Pocaroba | | |
| Kathy Robbins | | |
| Sharon Still | | |
| Wendy Van Why | | |
| Brian Yelinko | | |
| (vacant) | | |

- III. Open Public Meetings Act Statement

Adequate notice of this meeting as defined by the Open Public meetings Act has been provided by 1) posting a notice of said meeting in the space provided for such announcements at the Netcong Borough Hall on March 19, 2012 and 2) faxing a notice to The Daily Record, the official newspaper of the Borough of Netcong on March 19, 2012.

- IV. Approval of Minutes from Meeting of August 23, 2012

- V. Public Comment

- Discussion of SOP for financial payments, Executive Director (ED) will create a bills list and all trustees will initial all bills and role call vote, check signers on the account will then sign checks at the meeting and ED will send out the next day.

- Conversation was had about the Facebook page and how great it is going with all the likes. Mr. Ben Delamo made a comment about what a big jump in the Likes once people knew how to find it.
- Mr. Delamo made the Board aware of the possibility if the IRS does not waive the penalties we should check into our insurance we should have coverage.
- Mr. Delamo, talked about the budget and how the NCP can not work on a 30K budget and what are we going to do. He suggested a six month budget and possibly going for a loan.
- Michael of Netcong Florist commented how he feels it is very unprofessional for NCP to be doing fundraising, they should not be going to other business to help promote the businesses of Netcong.

VI. Executive Director's Report

- Ralph and Gina Handoff
- IRS Penalty
- 501c3
- Budget
- LEAP
- Calendar
- Executive Meetings
- The Need for Committees
- Finance Committee request

VII. Treasurer's Report

VIII. Approval of Bills List (attached)

| | Motion | Second | Yes | No | Abstain | Absent |
|-------------------|--------|--------|-----|----|---------|--------|
| Ralph Blakeslee | | | | | | |
| Bob Hathaway | | | | | | |
| Donna Infantolino | | | | | | |
| Bill Lerman | | | | | | |
| Joseph Nometko | | | | | | |
| Vic Pocaroba | | | | | | |
| Kathy Robbins | | | | | | |
| Sharon Still | | | | | | |
| Wendy Van Why | | | | | | |
| Brian Yelinko | | | | | | |
| (vacant) | | | | | | |

IX. Committee Reports

A. Executive Committee

Administrative Issues, Insurance, Accounting, Establishes Committee Budgets, and Yearly Audits

Vic Pocaroba
 Brian Yelinko
 Donna Infantolino
 Gina Thomas

B. Finance Committee

Budgets, Grants, Revenue Building

Kathy Robbins - Chair
 Bill Lerman
 Donna Infantolino
 Gina Thomas

C. Special Events Committee

Farmers Market, Netcong Day, Holiday Events and New Events

Sharon Still - Chair
 Brian Yelinko
 Donna Infantolino
 Gina Thomas

D. Publishing Committee

Website, Directory, Community Calendar, Street Map including Events

Locations, Social Media

Wendy Van Why – Chair

Sharon Still

Gina Thomas

E. Property Enrichment - Streetscape

Improvements and Enhancements, Signage, Fixtures, Owners Assistance

Program, Jump Start Program for New Businesses, Façade/Sign Application

Program and Submitted Application Review

Bob Hathaway – Chair

Wendy Van Why

Kathy Robbins

Gina Thomas

F. By Laws and Legal Issues

Corporate By Laws Maintenance and Legal Issues

Vic Pocaroba - Chair

Brian Yelinko

Bob Hathaway

Gina Thomas

G. Parking Lot / Town Center

Create Additional Town Center Parking

Bob Hathaway – Chair

Brian Yelinko

Bill Lerman

Gina Thomas

X. Old Business

XI. New Business

XII. Adjournment