

SPECIAL IMPROVEMENT DISTRICT OF NETCONG BOROUGH, INC.
NETCONG COMMUNITY PARTNERSHIP
BOARD OF TRUSTEES MEETING
September 26, 2013
6:30 p.m.
MINUTES

- I. Call to Order and Flag Salute – opened promptly at 6:30
- II. Attendance and Roll Call

	Present	Absent
Ralph Blakeslee		x
Bob Hathaway	x	
Bill Lerman	x	
Joseph Nametko		x
Maria Patamia	x	
Vic Pocerobba	x	
Kathy Robbins	x	
Open Seat		
Open Seat		
Open Seat		
Open Seat		

- III. Open Public Meetings Act Statement
 Adequate notice of this meeting as defined by the Open Public meetings Act has been provided by 1) posting a notice of said meeting in the space provided for such announcements at the Netcong Borough Hall on September 20, 2013 and 2) faxing a notice to The Daily Record, the official newspaper of the Borough of Netcong on September 20, 2013.
- IV. Public Comment – No public present
- V. Presentation of the 2011 & 2012 Audit – Steve Weinstein – family emergency postponed this until the October 22, 2013 meeting.
- VI. Executive Director’s Report
 - Farmers Market update – the market has been moved to the downtown area on the bump out across from the funeral home. Our larger farmer pulled out early so we took advantage of having one farmer and moved the market to the downtown as a trial for the upcoming 2014 season.

- Open Board Seats – several business and property owners have been called and as of now we still do not have any interest in these open seats, the Mayor will look to make his resident appointment shortly.
- Netcong Day – was a great success, we had more local business participation than in past years as well as vendor participation – we had about 100 vendors. We should meet to discuss what went well and what needed improvement while fresh in our minds to start preparing for next year.
- The Growing Stage Harvest Festival – We have been invited to help support the Growing Stage at their annual Harvest Festival – who will be in attendance. All members with the exception of one will be present.
- Holiday Events – looking at our budget and seeing how tight things are how would you like to proceed with our \$750 donation to the recreation department for the holiday festivities. All agreed that we would give \$250 for Halloween and the balance of \$500 in December.
- Small Business Saturday and Buy Local – this is a buy local program I would like to present and launch this holiday season. I believe the impact to the district is great – it is a national movement and small businesses across the country are doing very well. We will promote Netcong through a co-operative AD with the Mustconetcong News. This event will kick off on Saturday November 30, 2013

VII. Correspondence – No Correspondence

VIII. Treasurer Report – Please see attached

IX. Motion to Approve the July 23, 2013 Minutes

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Bob Hathaway	x		x			
Bill Lerman			x			
Joseph Nametko						x
Maria Patamia		x	x			
Vic Pocerobba			x			
Kathy Robbins			x			
Open Seat						
Open Seat						
Open Seat						
Open Seat						

X. Motion to Approval the bills List for September 2013

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Bob Hathaway	x		x			
Bill Lerman			x			
Joseph Nametko						x
Maria Patamia		x	x			
Vic Pocerobba			x			
Kathy Robbins			x			
Open Seat						
Open Seat						
Open Seat						
Open Seat						

I. Committee Reports

A. Executive Committee

Administrative Issues, Insurance, Accounting, Establishes Committee Budgets, and Yearly Audits

Vic Pocerobba - President

Bill Lerman – Vice President

Kathy Robbins – Treasurer

Ralph Blakeslee – Assistant Treasurer

Open Seat - Secretary

Gina Thomas

B. Finance Committee

Budgets, Grants, Revenue Building

Kathy Robbins - Chair

Bill Lerman

Bob Hathaway

Gina Thomas

C. Special Events Committee

Farmers Market, Netcong Day, Holiday Events and New Events

Maria Patamia – Chair

Joe Nametko

Vince Baglivo

Bob Hathaway

Gina Thomas

D. Publishing Committee

Website, Directory, Community Calendar, Street Map including Events Locations, Social Media

Bill Lerman – Chair

Maria Patamia

Gina Thomas

E. Property Enrichment - Streetscape

Improvements and Enhancements, Signage, Fixtures, Owners Assistance Program, Jump Start Program for New Businesses, Façade/Sign Application Program and Submitted Application Review

Bob Hathaway – Chair

Kathy Robbins

Gina Thomas

F. By Laws and Legal Issues

Corporate By Laws Maintenance and Legal Issues

Vic Pocarobba – Chair

Bill Lerman

Bob Hathaway

Gina Thomas

G. Parking Lot / Town Center

Create Additional Town Center Parking

Bob Hathaway – Chair

Vic Pocarobba

Bill Lerman

Gina Thomas

II. Old Business - no one had any old business

III. New Business - We need to have a meeting to start working on the 2014 budget. We also would like to see Vince from District Connect to come to our meetings quarterly to make a presentation on what's been going on as well as answer questions the Board may have.

IV. Adjournment – Motion to adjourn by Councilman Hathaway and the second by Mr. Lerman...meeting adjourned at 7:56

Treasurer's Report-September 26th
Netcong Community Partnership
Dates covered-August 1st-August 31st

Beginning Balance		\$7,202.02
Income		
FBNJ- Donation for Netcong Day Music	\$500.00	
Total Income	\$500.00	
Expenses		
Farmers Market	\$240.00	
District Connect	\$833.33	
Executive Director	\$1950.00	
Netcong Day	\$200.00	
2011 & 2012 Audits	\$4000.00	
Total Expenses	\$7,223.33	
Ending Balance		\$478.69

Respectfully Submitted

Kathleen Robbins
Treasurer