

**SPECIAL IMPROVEMENT DISTRICT OF NETCONG BOROUGH, INC.
NETCONG COMMUNITY PARTNERSHIP
BOARD OF TRUSTEES MEETING
August 28, 2014
6:30 p.m.
Minutes**

- I. Call to Order and Flag Salute
- II. Attendance and Roll Call

	Present	Absent
Ralph Blakeslee		x
Stephen Fredericks		x
Dr. Winfred Ginter	x	
Bob Hathaway	x	
Bill Lerman	x	
Joseph Nametko		x
Maria Patamia		x
Vic Pocerobba	x	
Kathy Robbins	x	
Leigh Ann Von Hagen	x	
Dave Weippert	x	

III. Open Public Meetings Act Statement

Adequate notice of this meeting as defined by the Open Public meetings Act has been provided by 1) posting a notice of said meeting in the space provided for such announcements at the Netcong Borough Hall on January 2, 2014 and 2) faxing a notice to The Daily Record, the official newspaper of the Borough of Netcong on December 31, 2013.

IV. Public Comment –

Dave Weippert was present to discuss the vacating of his trustee position for non-attendance. Bill Lerman and Bob Hathaway called Mr. Weippert separately to discuss with him why he has been absent from consecutive meetings and not responding to any email communication. Based on those conversations both Bill and Bob made the recommendation to re-appoint Mr. Weippert to the Board.

V. Executive Director’s Report – See Attached

VI. Treasurer Report – Report was given as of 8/7 what cash is on hand. Went over the budget at the Executive Meeting. Kathy will take care of final payment on Netcong Day.

Bill: Quick Books budget is up and running. Joe had a question about why it's a year to date budget and Bill will respond with it's the way Quick Books is set up. Please see attached report at the end of these minutes.

VII. Committee Reports

A. Executive Committee

Administrative Issues, Insurance, Accounting, Establishes Committee Budgets, and Yearly Audits

Bill Lerman – President

Met on August 8th and talked about budget status, quick books, goals and strategies, small business sat, Netcong Day, marketing, reputation in communities, relationship with other committees, publishing committee logo & website websites.

B. Finance Committee

Budgets, Grants, Revenue Building

Kathy Robbins – Chair

Met on August 8th and reviewed cash on hand and budget status for 2014.

C. Special Events Committee

Farmers Market, Netcong Day, Holiday Events and New Events

Maria Patamia – Chair

Please see attached agenda and minutes.

D. Publishing Committee

Website, Directory, Community Calendar, Street Map including Events Locations, Social Media

Steve Fredericks – Chair

LOGO

The committee worked with Fat Rabbit to create a new logo for Netcong Community Partnership and have submitted the one we distributed earlier for final approval. We attempted to incorporate what feedback we received from the trustees within the design. Despite the lengthy discussions we have had to date regarding the difference between a logo and a brand, I am confident we captured a new, fresh and professional looking logo that reflects our community's business district in a positive way. Please note that there was some discussion regarding the use of a cross on the church from a community member of our committee, but I believe, as did the majority of our committee that the use of the cross, while symbolic of a portion of our community does not reflect all of our community and we felt a more inclusive approach was in order.

WEBSITE

Gina will go into more detail regarding the status of the website, but I did want to thank the committee especially Maria and Leigh Ann that aided Gina on creating the content for the site. This is the most time consuming portion, once design and mapping work is complete. The deadline of Netcong Day was one that I felt was very aggressive considering our summer schedules, and while it may not be complete by September 7th the effort to date has been fantastic and should be supported by the overall board. I believe the site when fully completed early this fall, will provide our business community and our town with a much improved and professional appearance within the ever-growing social media marketing tool than has been available to them to date.

- E. Property Enrichment – Streetscape/ Parking Lot/Town Center
Improvements and Enhancements, Signage, Fixtures, Owners Assistance Program, Jump Start Program for New Businesses, Façade/Sign Application Program and Submitted Application Review

Bob Hathaway – Chair

A sign grant has been submitted for review and approval for the Allen Mansion. Bob brought up discussion about what the sign was going to be made of – the NCP would like to request that it be made of wood rather than plastic, however there are no requirements in the policy that suggest that should be the material used so Bob suggested we approve with a recommendation about the material and that the policy be reviewed and possibly change for the future.

- F. By Laws and Legal Issues
Corporate By Laws Maintenance and Legal Issues

Vic Pocarobba – Chair

Committee met on July 29th to discuss concerns Dr. Ginter had about the by-laws. It was presented that some items in the by-laws follow the state statute and NJ non-profit corporate law, there is not much room to change those items, however some of the items such as meeting attendance can certainly be looked at and changed if that is what the Board wants to do.

- VIII. Motion to re-appoint Dave Weippert as a Trustee to the Netcong Community Partnership board.

	Motion	Second	Yes	No	Abstain	Absent
--	--------	--------	-----	----	---------	--------

Ralph Blakeslee						x
Stephen Fredericks						x
Dr. Winfred Ginter			x			
Bob Hathaway	x		x			
Bill Lerman		x	x			
Joseph Nametko						x
Maria Patamia						x
Vic Pocarobba			x			
Kathy Robbins			x			
Leigh Ann Von Hagen			x			
Vacant						

IX. Motion to approve the meeting minutes for July 24, 2014.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Stephen Fredericks						x
Dr. Winfred Ginter		x	x			
Bob Hathaway					x	
Bill Lerman			x			
Joseph Nametko						x
Maria Patamia						x
Vic Pocarobba	x		x			
Kathy Robbins			x			
Leigh Ann Von Hagen			x			
Dave Weippert					x	

X. Motion to approve the bill's list for August 2014.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Stephen Fredericks						x
Dr. Winfred Ginter			x			
Bob Hathaway			x			
Bill Lerman	x		x			
Joseph Nametko						x
Maria Patamia						x
Vic Pocarobba			x			
Kathy Robbins		x	x			
Leigh Ann Von Hagen			x			
Dave Weippert			x			

XI. Motion to approve NCP logo.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x

Stephen Fredericks						x
Dr. Winfred Ginter		x	x			
Bob Hathaway			x			
Bill Lerman			x			
Joseph Nametko						x
Maria Patamia						x
Vic Pocerobba	x		x			
Kathy Robbins			x			
Leigh Ann Von Hagen			x			
Dave Weippert			x			

XII. Motion to approve sign grant for the Allen Mansion.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Stephen Fredericks						x
Dr. Winfred Ginter			x			
Bob Hathaway			x			
Bill Lerman			x			
Joseph Nametko						x
Maria Patamia						x
Vic Pocerobba			x			
Kathy Robbins	x		x			
Leigh Ann Von Hagen		x	x			
Dave Weippert			x			

XIII. Old Business – no old business discussed

XIV. New Business – no new business discussed

XV. Adjournment – motion was made by Bob Hathaway with a second by Vic Pocerobba...all in favor vote...meeting adjourned at 8:35pm

NCP Committee Members 2014

Executive Committee

Bill Lerman-President
Maria Patamia-Vice President
Kathy Robbins-Treasurer
Ralph Blakeslee- Assistant Secretary
Leigh Ann Von Hagen- Secretary
Gina Thomas-Executive Director

Finance

Kathy Robbins-Chairperson
Bill Lerman
Maria Patamia
Bob Hathaway
Gina Thomas

Special Events

Maria Patamia-Chairperson
Joe Nametko
Bob Hathaway
Sharon Still
Leigh Ann Von Hagen
Dr. Winfred Ginter
Marty Pisano
William Baumgartner

Publishing

Stephen Fredericks-Chairperson
Bill Lerman
Maria Patamia
Eric Koby
Marty Pisano
William Baumgartner

Property Enrichment/Streetscape/Parking Lot/Town Center

Bob Hathaway-Chairperson
Bill Lerman
Kathy Robbins
Leigh Ann Von Hagen
Maria Patamia

By Laws and Legal Issues

Vic Pocerobba-Chairperson
Bob Hathaway
Bill Lerman