

**SPECIAL IMPROVEMENT DISTRICT OF NETCONG BOROUGH, INC.**  
**NETCONG COMMUNITY PARTNERSHIP**  
**BOARD OF TRUSTEES MEETING**  
**August 27, 2013**  
**6:30 p.m.**  
**Minutes**

- I. Call to Order and Flag Salute
- II. Attendance and Roll Call

	Present	Absent
Ralph Blakeslee		Arrived at 7:30
Sue Fenimore		x
Bob Hathaway	x	
Bill Lerman	x	
Joseph Nametko		Arrived at 7:30
Maria Patamia	x	
Vic Pocerobba	x	
Kathy Robbins	x	
Open Seat		
Open Seat		
Open Seat		

III. Open Public Meetings Act Statement  
 Adequate notice of this meeting as defined by the Open Public meetings Act has been provided by 1) posting a notice of said meeting in the space provided for such announcements at the Netcong Borough Hall on June 5, 2013 and 2) faxing a notice to The Daily Record, the official newspaper of the Borough of Netcong on June 5, 2013.

IV. Correspondence – A letter was received from Sue Fenimore resigning her position from the Board

V. Public Comment – There was no public in attendance

VI. Executive Director’s Report

- Update on the 2011and 2012 Audits - the draft audit was presented; discussion was focused on the recommendation letters, which we did not agree with some of the finding. I will reach out to auditor and discuss. The auditor will be present at the September 24<sup>th</sup> meeting for the final presentation

- Farmers Market update – We are down to only the two farmers each week and Alstede informed us that he would not be continuing until the end of October, he made that clear when he signed on for the season that the markets business falls off in October and he does not do any farmers markets during that month. We discussed the end of the market and agreed the end the market early.
- Netcong Day update – We are doing well with the preparation of Netcong Day, we need to know what time Board members are available to help out for the day. All gave some times they can attend. Still working with Quick Chek on using their parking lot for the stage and bistro area, feeling pretty confident this will work out. Reported out on the marketing material for Netcong day ...ie signage and advertising. Final payments that are due to vendors and how we will move forward to pay these.
- Intern Update – Our intern is doing a great job with the directory, she has reached out to many business and property owners and we are moving forward with this task. She will not be able to intern with us for the Fall but will work with us in the Spring term. She will be helping out at Netcong day and she is currently a volunteer.
- Open Board Seats – have reached out to Family Ford, Approved Auto, Grande Jete, Netcong PT, although they are not able to commit to a Board seat I have talked with them on how to partner better and we will have ongoing talks about how to achieve that.
- Fall Plantings – Ralph asked me to bring up doing fall planting with PMZ Landscaping and splitting the cost with the Boro.

VII. Treasurer Report – Attached at the end

VIII. Motion to Approve the July 23, 2013 Minutes

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee					x	
Sue Fenimore						x
Bob Hathaway			x			
Bill Lerman			x			
Joseph Nametko					x	
Maria Patamia	x		x			
Vic Pcorobba			x			
Kathy Robbins		x	x			
Open Seat						
Open Seat						
Open Seat						

IX. Motion to Approval the bills List for August 2013

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee			x			
Sue Fenimore						x
Bob Hathaway		x	x			
Bill Lerman			x			
Joseph Nametko			x			
Maria Patamia			x			
Vic Pocerobba	x		x			
Kathy Robbins			x			
Open Seat						
Open Seat						
Open Seat						

X. Motion to accept with regrets Sue Fenimore resignation from the Board.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Sue Fenimore						x
Bob Hathaway	x		x			
Bill Lerman			x			
Joseph Nametko			x			
Maria Patamia		x	x			
Vic Pocerobba			x			
Kathy Robbins			x			
Open Seat						
Open Seat						
Open Seat						

## I. Committee Reports

### A. Executive Committee

*Administrative Issues, Insurance, Accounting, Establishes Committee Budgets, and Yearly Audits*

Vic Pocerobba - President

Bill Lerman – Vice President

Kathy Robbins – Treasurer

Ralph Blakeslee – Assistant Treasurer

Donna Infantolino - Secretary

Gina Thomas

Vic Pocerobba reported out – what is going on with the By-laws we need to move forward with this, please get a meeting with both Ralph and Tony Bucco. Committees need to start meeting and being proactive on recommending new initiatives to the Board.

### B. Finance Committee – nothing to report outside of the Treasurer report.

*Budgets, Grants, Revenue Building*

Kathy Robbins - Chair

Bill Lerman

Bob Hathaway

Donna Infantolino

Gina Thomas

### C. Special Events Committee – made changes to this committee the Mayor asked to be included on this committee – Board agreed

*Farmers Market, Netcong Day, Holiday Events and New Events*

Maria Patamia - Chair

Donna Infantolino

Sue Fenimore

Sandy Reilly

Vince Baglivo

Gina Thomas

### D. Publishing Committee – made changes to this committee and added Bill Lerman as Chair – Gina and Bill will co-chair this committee as Bill does not have the time to totally take on the responsibility – Board agreed

*Website, Directory, Community Calendar, Street Map including Events*

*Locations, Social Media*

Sue Fenimore – Chair

Maria Patamia

Gina Thomas

E. Property Enrichment - Streetscape

*Improvements and Enhancements, Signage, Fixtures, Owners Assistance Program, Jump Start Program for New Businesses, Façade/Sign Application Program and Submitted Application Review*

Bob Hathaway – Chair

Kathy Robbins

Bill Lerman

Gina Thomas

F. By Laws and Legal Issues

*Corporate By Laws Maintenance and Legal Issues*

Vic Pocarobba – Chair

Sandy Reilly

Bob Hathaway

Gina Thomas

G. Parking Lot / Town Center

*Create Additional Town Center Parking*

Bob Hathaway – Chair

Vic Pocarobba

Bill Lerman

Gina Thomas

II. Old Business – no old business

III. New Business – no new business

IV. Adjournment – Bob Hathaway made a motion to adjourn and Vic Pocarobba second the motion – all in favor meeting ended at 7:59pm