

**SPECIAL IMPROVEMENT DISTRICT OF NETCONG BOROUGH, INC.
NETCONG COMMUNITY PARTNERSHIP
BOARD OF TRUSTEES MEETING**

July 23, 2013

6:30 p.m.

Minutes

- I. Call to Order and Flag Salute
- II. Attendance and Roll Call

	Present	Absent
Ralph Blakeslee	x	
Sue Fenimore		x
Bob Hathaway	x	
Donna Infantolino		x
Bill Lerman	x	
Joseph Nametko	x	
Maria Patamia	x	
Vic Pocerobba	x	
Sandy Reilly		x
Kathy Robbins	x	
Open Seat		

III. Open Public Meetings Act Statement

Adequate notice of this meeting as defined by the Open Public meetings Act has been provided by 1) posting a notice of said meeting in the space provided for such announcements at the Netcong Borough Hall on June 5, 2013 and 2) faxing a notice to The Daily Record, the official newspaper of the Borough of Netcong on June 5, 2013.

- IV. Public Comment ...Michael from Netcong Florist was present and had a comment about the parking during the wake for Councilwoman Laurey's , the Mayor responded and said it really is an issue for the Council meeting not NCP.

V. Executive Director's Report

- Update on the 2011and 2012 Audits
- Discussion on Farmers Market

- VI. Treasurer Report – Kathy Robbins reported on the current financial status of the NCP and the report is attached

VII. Motion to Approve the July 2, 2013 Minutes

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee			x			
Sue Fenimore						x
Bob Hathaway			x			
Donna Infantolino						x
Bill Lerman			x			
Joseph Nametko			x			
Maria Patamia	x		x			
Vic Pocerobba		x	x			
Sandy Reilly						x
Kathy Robbins			x			
Open Seat						

VIII. Motion to appoint Ralph Blakeslee as the Assistant Treasurer

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee			x			
Sue Fenimore						x
Bob Hathaway		x	x			
Donna Infantolino						x
Bill Lerman			x			
Joseph Nametko	x		x			
Maria Patamia			x			
Vic Pocerobba			x			
Sandy Reilly						x
Kathy Robbins			x			
Open Seat						

IX. Approval of Bills List for July 23 2013

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee			x			
Sue Fenimore						x
Bob Hathaway		x	x			
Donna Infantolino						x
Bill Lerman			x			
Joseph Nametko	x		x			
Maria Patamia			x			
Vic Pocerobba			x			
Sandy Reilly						x
Kathy Robbins			x			
Open Seat						

- X. Motion to approve Christina Bulgar as the Farmers Market Coordinator at a rate of \$80 per day.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee			x			
Sue Fenimore						x
Bob Hathaway					x	
Donna Infantolino						x
Bill Lerman			x			
Joseph Nametko			x			
Maria Patamia			x			
Vic Pocerobba		x	x			
Sandy Reilly						x
Kathy Robbins	x		x			
Open Seat						

- XI. Motion to approve Cynthia Cheng and Robert Thomas as substitute Farmers Market coordinator at a rate of \$80 per day.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee			x			
Sue Fenimore						x
Bob Hathaway		x	x			
Donna Infantolino						x
Bill Lerman			x			
Joseph Nametko	x		x			
Maria Patamia			x			
Vic Pocerobba			x			
Sandy Reilly						x
Kathy Robbins			x			
Open Seat						

XII. Motion to accept with regrets the resignation of Donna Infantolino and Sandy Reilly.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee			x			
Sue Fenimore						x
Bob Hathaway			x			
Donna Infantolino						x
Bill Lerman	x		x			
Joseph Nametko			x			
Maria Patamia		x	x			
Vic Pocerobba			x			
Sandy Reilly						x
Kathy Robbins			x			
Open Seat						

XIII. Committee Reports

A. Executive Committee

Administrative Issues, Insurance, Accounting, Establishes Committee Budgets, and Yearly Audits

Vic Pocerobba - President

Bill Lerman – Vice President

Kathy Robbins – Treasurer

Ralph Blakeslee – Assistant Treasurer

Donna Infantolino – Secretary

Gina Thomas

Vic Pocerobba reported out on the discussions of the Executive committee. The situation with Doris & Fred and the Farmers market was discussed and what the expectations of them are from the NCP. Vic shared how the Ramano family would like to contribute in some way if the NCP was going to do any type of tribute to Councilwoman Laureys. There has also been discussion of the parking lot/parking issues within the downtown and Vic and Bill Lerman are to discuss further and report back to the committee.

B. Finance Committee

Budgets, Grants, Revenue Building

Kathy Robbins - Chair

Bill Lerman

Bob Hathaway

Donna Infantolino

Gina Thomas

Kathy Robbins – reported out on what was discussed in committee, the sponsorship from Fulton Bank for both the 5K Race and Netcong Day was coming.

C. Special Events Committee

Farmers Market, Netcong Day, Holiday Events and New Events

Maria Patamia - Chair

Donna Infantolino

Sue Fenimore

Sandy Reilly

Vince Baglivo

Gina Thomas

Maria Patamia – reported out on discussions at the committee meeting. We have put Councilman Hathaway and Bill Lerman on this committee since we had two resignations. We discussed the co-operative advertising as well as Netcong day preparation and Farmers Market details.

D. Publishing Committee

Website, Directory, Community Calendar, Street Map including Events

Locations, Social Media

Sue Fenimore – Chair

Maria Patamia

Gina Thomas

Did not meet.

E. Property Enrichment - Streetscape

Improvements and Enhancements, Signage, Fixtures, Owners Assistance

Program, Jump Start Program for New Businesses, Façade/Sign Application

Program and Submitted Application Review

Bob Hathaway – Chair

Kathy Robbins

Bill Lerman

Gina Thomas

Councilman Hathaway - reported out that although the committee did not meet he reported out that unfortunately the flowerpots had some vandalism, but were put back together by DPW crew. The weather has been great and they are growing back quickly so you cannot really tell.

F. By Laws and Legal Issues

Corporate By Laws Maintenance and Legal Issues

Vic Pocerobba – Chair

Sandy Reilly

Bob Hathaway

Gina Thomas

Vic Pocerobba - reported that we are waiting to hear from the town attorney on the by-laws.

G. Parking Lot / Town Center

Create Additional Town Center Parking

Bob Hathaway – Chair

Vic Pocerobba
Bill Lerman
Gina Thomas

Did not meet.

XIV. Old Business - No old business

XV. New Business – Bill Lerman brought up how we have three open seats on the Board now and what is our plan to fill them. He suggested we try and get property owners rather than business owners so we have a good mix of property owners and business owners on the Board. The business we should reach out to are:

Approved Auto and Repair
Family Ford
Verizon
Gina& Maria Hair Salon
Netcong Physical Therapy
Weezers
Elston Oil
Bill Kotch (Laundromat)

XVI. Adjournment – Vic Pocerobba made a motion to adjourn and Councilman Hathaway made the second – meeting ended at 7:50pm

Netcong Community Partnership
July 23rd, 2013
Treasurer's Report

Balance in account as of 07/23/2013 \$13,182.20

Outstanding Items

1625	\$299.00	
1627	\$833.33	
1629	\$375.00	
1630	\$1160.35	
1631	\$960.00	
1632	\$160.00	
1634	\$500.00	
1635	\$80.00	-\$4,367.68

*Actual Cash on hand \$8,764.52

*accounts for all outstanding items including items on July's bills list