

**SPECIAL IMPROVEMENT DISTRICT OF NETCONG BOROUGH, INC.**  
**NETCONG COMMUNITY PARTNERSHIP**  
**BOARD OF TRUSTEES MEETING**  
**February 28, 2013**  
**6:30 p.m.**  
**Minutes**

I. Call to Order and Flag Salute

II. Attendance and Roll Call

	Present	Absent
Ralph Blakeslee		x
Sue Fenimore	x	
Bob Hathaway	x	
Donna Infantolino	x	
Bill Lerman	x	
Joseph Nametko	x	
Maria Patamia	x	
Vic Pocarobba		x
Sandy Reilly	x	
Kathy Robbins		x
Sharon Still	x	

III. Open Public Meetings Act Statement

Adequate notice of this meeting as defined by the Open Public meetings Act has been provided by 1) posting a notice of said meeting in the space provided for such announcements at the Netcong Borough Hall on February 20, 2013 and 2) faxing a notice to The Daily Record, the official newspaper of the Borough of Netcong on February 20, 2013.

IV. Approval of Minutes from Meeting of January 24, 2013

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Sue Fenimore	x				x	
Bob Hathaway					x	
Donna Infantolino		x	x			
Bill Lerman			x			
Joseph Nametko					x	
Maria Patamia			x			
Vic Pocarobba						
Sandy Reilly					x	
Kathy Robbins						x
Sharon Still			x			

V. Presentation - Matt Morra representing, Americans to The Rescue – presented the program they are working on with the Netcong Fire Department to help raise monies through energy savings.

VI. Public Comment...No Comments

VII. Executive Director’s Report

- Would like to recommend the purchase of a small digital recorder for the purposes of recording meetings.
- Debit Card/Petty Cash

VIII. Motion to approve Weinstein & Weinstein to conduct the 2011 and 2012 Audits.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Sue Fenimore			x			
Bob Hathaway			x			
Donna Infantolino			x			
Bill Lerman	x		x			
Joseph Nametko			x			
Maria Patamia			x			
Vic Pocerobba						x
Sandy Reilly			x			
Kathy Robbins						x
Sharon Still		x	x			

IX. Motion to pay bill for the Legalized Games of Chance Control Commission

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Sue Fenimore		x	x			
Bob Hathaway	x		x			
Donna Infantolino			x			
Bill Lerman			x			
Joseph Nametko			x			
Maria Patamia			x			
Vic Pocerobba						x
Sandy Reilly			x			
Kathy Robbins						x
Sharon Still			x			

- X. Motion to Approve debit card for Executive Director to be used for miscellaneous items and purchases approved by the Board.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Sue Fenimore			x			
Bob Hathaway			x			
Donna Infantolino		x	x			
Bill Lerman			x			
Joseph Nametko	x		x			
Maria Patamia			x			
Vic Pocarobba						x
Sandy Reilly			x			
Kathy Robbins						x
Sharon Still			x			

- XI. Motion to approve the purchase of a digital recorder not to exceed \$100 dollars.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Sue Fenimore			x			
Bob Hathaway			x			
Donna Infantolino		x	x			
Bill Lerman	x		x			
Joseph Nametko			x			
Maria Patamia			x			
Vic Pocarobba						x
Sandy Reilly			x			
Kathy Robbins						x
Sharon Still			x			

- XII. Approval of Bills List (attached)

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Sue Fenimore			x			
Bob Hathaway		x	x			
Donna Infantolino	x		x			
Bill Lerman			x			
Joseph Nametko			x			
Maria Patamia			x			
Vic Pocarobba						x
Sandy Reilly			x			
Kathy Robbins						x
Sharon Still			x			

### XIII. Committee Reports

#### A. Executive Committee

*Administrative Issues, Insurance, Accounting, Establishes Committee Budgets, and Yearly Audits*

Vic Pocarobba  
Donna Infantolino  
Gina Thomas

#### B. Finance Committee

*Budgets, Grants, Revenue Building*

Kathy Robbins - Chair  
Bill Lerman  
Bob Hathaway  
Donna Infantolino  
Gina Thomas

#### C. Special Events Committee

*Farmers Market, Netcong Day, Holiday Events and New Events*

Sharon Still - Chair  
Donna Infantolino  
Sue Fenimore  
Sandy Reilly  
Maria Patamia  
Gina Thomas

Sharon reported out the committee has met twice to discuss the events for the year and start the prep work. Meetings are held 1<sup>st</sup> Monday of every month at 7pm at All in the Icing. June 8<sup>th</sup> is the grand opening of the Farmers Market and Sharon asked all Board members to at least make an appearance, the committee is working very hard to make these events the best they can be and support from this Board is very helpful and appreciated. An idea the committee has discussed and wants to try during the Farmers Market is also having a "Junk in your Truck" section for vendors who want to participate in a different way.

#### D. Publishing Committee

*Website, Directory, Community Calendar, Street Map including Events Locations, Social Media*

Sue Fenimore – Chair  
Sharon Still  
Maria Patamia  
Gina Thomas

#### E. Property Enrichment - Streetscape

*Improvements and Enhancements, Signage, Fixtures, Owners Assistance Program, Jump Start Program for New Businesses, Façade/Sign Application Program and Submitted Application Review*

Bob Hathaway – Chair  
Kathy Robbins  
Bill Lerman  
Gina Thomas

Bob said tis committee will start meeting and he would like to see on the agenda for the next meeting the first By-laws review and discussion, talk about a policy and clear guidelines for sign/façade grants, potential for a move in grant, and a discussion of putting together a business packet for new people starting a business in town.

F. By Laws and Legal Issues

*Corporate By Laws Maintenance and Legal Issues*

Vic Pocarobba – Chair  
Sandy Reilly  
Bob Hathaway  
Gina Thomas

G. Parking Lot / Town Center

*Create Additional Town Center Parking*

Bob Hathaway – Chair  
Vic Pocarobba  
Bill Lerman  
Gina Thomas

XIV. Old Business

Edible Jersey bill is to still be help, Bill did not make any progress with trying to reduce the cost of the invoice.

XV. New Business

Bill brought up he thinks the Board should look into a plaque or something to recognize people that are no longer on the Board for time served. He feels that should go to Brian, Wendy, and Dr. Ginter.

XVI. Adjournment

Bob Hathaway made the motion at 8:16pm ...All in Favor