

SPECIAL IMPROVEMENT DISTRICT OF NETCONG BOROUGH, INC.

NETCONG COMMUNITY PARTNERSHIP

BOARD OF TRUSTEES MEETING

December 18, 2012

6:30 p.m.

Minutes

I. Call to Order and Flag Salute

II. Attendance and Roll Call

	Present	Absent
Ralph Blakeslee		x
Bob Hathaway	x	
Donna Infantolino	x	
Bill Lerman	x	
Joseph Nametko		x
Vic Pocerobba	x	
Kathy Robbins	x	
Sharon Still		x
Wendy Van Why		x
Brian Yelinko	x	
(vacant)		

III. Open Public Meetings Act Statement

Adequate notice of this meeting as defined by the Open Public meetings Act has been provided by 1) posting a notice of said meeting in the space provided for such announcements at the Netcong Borough Hall on March 19, 2012 and 2) faxing a notice to The Daily Record, the official newspaper of the Borough of Netcong on March 19, 2012.

IV. Approval of Minutes from Meeting of September 27, 2012 and October 25, 2012, there was no meeting in November

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						
Bob Hathaway			x			
Donna Infantolino		x	x			
Bill Lerman	x		x			
Joseph Nametko						
Vic Pocarobba			x			
Kathy Robbins			x			
Sharon Still						
Wendy Van Why						
Brian Yelinko			x			
(vacant)						

V. Public Comment

Rick Valon from Hackettstown Live introduced himself and his new Business in town. Hackettstown Live is a Multimedia & Internet Broadcast Studio offering live broadcasts over the Internet

VI. Executive Director's Report

- IRS Penalty

The IRS penalty has been cleared to zero, comments from the board were all positive and job well done.

- 2013 Budget update

The Mayor and Council received the budget in a positive way, Councilman Sylvester commented on how he was ready to vote against the NCP and he was very pleased with the turn around and thinks the budget looks good.

- Annual Meeting Discussion

We had a lot of discussion about the raising of the assessment and how that will be presented at the annual meeting. Councilman Hathaway talked about the Taste of Netcong – that we could have different food establishments prepare food for the annual meeting for a fee – the board responded positively to that recommendation. The location of the meeting was discussed no final place was decided.

- Downtown NJ

The benefits of this organization were discussed, NCP were members at one point and the group feels that would be a good thing to do moving forward.

- Annual Report Filing

Annual report was filled in line.

- Nominating Committee

According to the by-laws the nominating committee is the executive committee and a discussion was had about the slate to be nominated at the annual meeting. More

discussion has to be had about who will be seeking another term before the slate can become complete.

- Committee Meeting Dates

We discussed having a clear schedule of committee meeting set for the entire year. The Board decided that the chairs of each of the committees would come up with calendar for the year to be adopted by the Board.

- Meetings Outside of NCP

This was discussed at lengths and the Board felt the Executive Director (ED) should go to all regular meetings of the council. The ED should go to the Economic Development meetings upon invitation from the Chair. If there are other outside meetings it is at the discretion of the ED and the executive committee.

VII. Treasurer’s Report

Was given by Donna Infantolino

VIII. Motion to approve Sign Grants for Netcong Auto Restoration and Grand Jete Dance Studio

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						
Bob Hathaway			x			
Donna Infantolino	x		x			
Bill Lerman			x			
Joseph Nametko						
Vic Pocerobba			x			
Kathy Robbins			x			
Sharon Still						
Wendy Van Why						
Brian Yelinko		x	x			
(vacant)						

IX. Approval of Bills List (attached)

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						
Bob Hathaway			x			
Donna Infantolino			x			
Bill Lerman			x			
Joseph Nametko						
Vic Pocarobba	x		x			
Kathy Robbins			x			
Sharon Still						
Wendy Van Why						
Brian Yelinko		x	x			
(vacant)						

X. Motion to approve a reduction of the maximum amount of any individual sign grant to \$500 (50% of up to \$1000 of the cost of the merchants sign) and to limit any business owner to one sign grant for each business under his or her ownership in any five year period.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						
Bob Hathaway	x		x			
Donna Infantolino			x			
Bill Lerman			x			
Joseph Nametko						
Vic Pocarobba			x			
Kathy Robbins			x			
Sharon Still						
Wendy Van Why						
Brian Yelinko		x	x			
(vacant)						

- XI. The Board resolved that the Executive Director, prior to attending any meeting in his or her capacity as Executive Director of any organization other than the NCP and its Committees, shall notify the Executive Committee of such meeting.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						
Bob Hathaway			x			
Donna Infantolino		x	x			
Bill Lerman			x			
Joseph Nametko						
Vic Pocarobba			x			
Kathy Robbins			x			
Sharon Still						
Wendy Van Why						
Brian Yelinko	x		x			
(vacant)						

- XII. Motion to approve membership for Downtown NJ for 2013.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						
Bob Hathaway	x		x			
Donna Infantolino			x			
Bill Lerman			x			
Joseph Nametko						
Vic Pocarobba			x			
Kathy Robbins			x			
Sharon Still						
Wendy Van Why						
Brian Yelinko		x	x			
(vacant)						

XIII. Committee Reports...There were no report outs from committees

A. Executive Committee

Administrative Issues, Insurance, Accounting, Establishes Committee Budgets, and Yearly Audits

Vic Pocerobba

Brian Yelinko

Donna Infantolino

Gina Thomas

B. Finance Committee

Budgets, Grants, Revenue Building

Kathy Robbins - Chair

Bill Lerman

Donna Infantolino

Gina Thomas

C. Special Events Committee

Farmers Market, Netcong Day, Holiday Events and New Events

Sharon Still - Chair

Brian Yelinko

Donna Infantolino

Gina Thomas

D. Publishing Committee

Website, Directory, Community Calendar, Street Map including Events Locations, Social Media

Wendy Van Why – Chair

Sharon Still

Gina Thomas

E. Property Enrichment - Streetscape

Improvements and Enhancements, Signage, Fixtures, Owners Assistance Program, Jump Start Program for New Businesses, Façade/Sign Application Program and Submitted Application Review

Bob Hathaway – Chair

Wendy Van Why

Kathy Robbins

Gina Thomas

F. By Laws and Legal Issues

Corporate By Laws Maintenance and Legal Issues

Vic Pocerobba - Chair

Brian Yelinko
Bob Hathaway
Gina Thomas

- G. Parking Lot / Town Center
Create Additional Town Center Parking
Bob Hathaway – Chair
Brian Yelinko
Bill Lerman
Gina Thomas

XIV. Old Business ...none

XV. New Business ...none

XVI. Adjournment Brian Yelinko made the motion to adjourn at 8:58pm