

**SPECIAL IMPROVEMENT DISTRICT OF NETCONG BOROUGH, INC.**  
**NETCONG COMMUNITY PARTNERSHIP**  
**BOARD OF TRUSTEES MEETING**  
**Rescheduled from December 17, 2013**  
**January 7, 2014**  
**6:30 p.m.**  
**Minutes**

- I. Call to Order and Flag Salute
- II. Attendance and Roll Call

	Present	Absent
Ralph Blakeslee		x
Bob Hathaway	x	
Bill Lerman	x	
Joseph Nametko	x	
Maria Patamia		x
Vic Pocerobba	x	
Kathy Robbins		x
Open Seat		

III. Open Public Meetings Act Statement

Adequate notice of this meeting as defined by the Open Public meetings Act has been provided by 1) posting a notice of said meeting in the space provided for such announcements at the Netcong Borough Hall on January 2, 2014 and 2) faxing a notice to The Daily Record, the official newspaper of the Borough of Netcong on December 31, 2013.

- IV. Public presentation of the proposed 2014 Netcong Community Partnership budget. Bill Lerman made a presentation of the proposed budget, reviewing line items.

## V. Public Comment

**Barrie Palumbo – 13 Maple Ave...**Ms. Palumbo had questions about some of the procedures of the NCP, these questions were address. Ms. Palumbo wanted to know how the open seats on the Board would be filled – Mr. Pocerobba explained we have looked for people to fill the vacancies and we have a few that are interested but we would be happy to consider others whom may be interested. Ms. Palumbo responded with:

Joe Palumbo of Palumbo’s Barber Shop is interested in a 2-year seat

Frank Koval of Alternative Auto is interested in a 1-year seat

Dave Wieppert of Ralston Properties is interested in a 1-year seat

Dr. Ginter DMD is interested in a 1-year seat.

Ms. Palumbo also asked the question if we would consider dissolving the BID, the response was no at this time we feel the NCP is moving in a positive direction adding value to the Downtown. She followed up with some questions about who really is a member as defined in the by-laws. Those concerns were also answered.

**Frank Koval – 140 Allen Street...**Mr. Koval questioned how we noticed members of changes and updates and he also raised a big concern about not wanting to pay an Executive Director. The response explained how the NCP conducts its notifications and the Board feels we need an Executive Director to help get things done and move the organization forward.

**Dave Weippert – 46 Main Street...**Mr. Wieppert explained how he is part of the West Morris Diamond Club baseball and he created a whole social media marketing for free. We thanked him for his comments and said we would love to be able to partner with a resource that would give us these services for free.

**William Baumgartner from Imagine Computers - 46 Main Street...** Has been in the district for three years and is not sure what value he has received, maybe we should tear this organization down to the ground and rebuild it. He made some comments about the website and social media. We thanked him for his comments and said we would follow up with him to see how we can partner better.

**Jim Arbilino - 23 Allen Street...** Mr. Arbilino said the SID was not supposed to last for 12 years, this was supposed to go away after five. He does not want to pay anymore for all the others. We thanked him for his comments.

**Dr. Ginter – 43 Maple Ave...** Dr Ginter would like us to look at who we are and what we are doing. He said we couldn’t compete with a Morristown, Newton or Hackettstown. Dr. Ginter talked about the old sign grant program. We thanked him for his comments.

VI. Executive Director's Report

- Artplace Grant
- Sustainable New Jersey Grant
- Directory Update
- OPRA Request
- Ordinance Update
- Posting of Notices in the paper
- Annual Meeting
- Committee Meetings

VII. Treasurer Report – see attached

VIII. Motion to Approve the November 26, 2013 Minutes

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Bob Hathaway	x		x			
Bill Lerman			x			
Joseph Nametko			x			
Maria Patamia						x
Vic Pocarobba		x	x			
Kathy Robbins						x
Open Seat						
Open Seat						
Open Seat						
Open Seat						

IX. Motion to Approval the bills List for December, 2013 ..this was pulled until next month as Kathy Robbins was absent.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						
Bob Hathaway						
Bill Lerman						
Joseph Nametko						
Maria Patamia						
Vic Pocarobba						
Kathy Robbins						
Open Seat						
Open Seat						
Open Seat						
Open Seat						

- X. Motion to approve the continuation of the current contract for District Connect until the 2014 budget can be introduced and approved.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Bob Hathaway	x		x			
Bill Lerman			x			
Joseph Nametko			x			
Maria Patamia						x
Vic Pocarobba		x	x			
Kathy Robbins						x
Open Seat						
Open Seat						
Open Seat						
Open Seat						

- XI. Motion to approve the continuation of the current contract for Community Resource Partners until the 2014 budget and be introduced and approved.

	Motion	Second	Yes	No	Abstain	Absent
Ralph Blakeslee						x
Bob Hathaway	x		x			
Bill Lerman			x			
Joseph Nametko		x	x			
Maria Patamia						x
Vic Pocarobba			x			
Kathy Robbins						x
Open Seat						
Open Seat						
Open Seat						
Open Seat						

- XII. Committee Reports – we do not have any reports for the committees due to the holidays and bad weather they have not met.

A. Executive Committee

*Administrative Issues, Insurance, Accounting, Establishes Committee Budgets, and Yearly Audits*

**Vic Pocarobba – President**

- B. Finance Committee  
*Budgets, Grants, Revenue Building*  
**Kathy Robbins – Chair**
- Treasurer Report
  - December Bills List
- C. Special Events Committee  
*Farmers Market, Netcong Day, Holiday Events and New Events*  
**Maria Patamia – Chair**
- D. Publishing Committee  
*Website, Directory, Community Calendar, Street Map including Events Locations, Social Media*  
**Bill Lerman – Chair**
- Directory
  - Website updates
- E. Property Enrichment - Streetscape  
*Improvements and Enhancements, Signage, Fixtures, Owners Assistance Program, Jump Start Program for New Businesses, Façade/Sign Application Program and Submitted Application Review*  
**Bob Hathaway – Chair**
- F. By Laws and Legal Issues  
*Corporate By Laws Maintenance and Legal Issues*  
**Vic Pocerobba – Chair**
- G. Parking Lot / Town Center  
*Create Additional Town Center Parking*  
**Bob Hathaway – Chair**
- XIII. Old Business - No old business
- XIV. New Business – Discussion on putting a question on the ballot and or proxy about dissolving the SID.
- XV. Adjournment – Bob Hathaway made the motion and Bill Lerman second the motion, all in favor meeting adjourned at 9pm

## **NCP Committee Members**

### **Executive Committee**

Vic Pocerobba-President  
Bill Lerman-Vice President  
Kathy Robbins-Treasurer  
Ralph Blakeslee- Assistant Treasurer  
Open Seat - Secretary  
Gina Thomas-Executive Director

### **Finance**

Kathy Robbins-Chairperson  
Bill Lerman  
Bob Hathaway  
Gina Thomas

### **Special Events**

Maria Patamia-Chairperson  
Joe Nametko  
Vince Baglivo  
Gina Thomas

### **Publishing**

Bill Lerman-Chairperson  
Maria Patamia  
Vince Baglivo  
Gina Thomas

### **Property Enrichment/Streetscape**

Bob Hathaway-Chairperson  
Bill Lerman  
Kathy Robbins  
Gina Thomas

### **By Laws and Legal Issues**

Vic Pocerobba-Chairperson  
Bob Hathaway  
Bill Lerman  
Gina Thomas

### **Parking Lot/Town Center**

Bob Hathaway-Chairperson  
Vic Pocerobba  
Bill Lerman  
Gina Thomas

**Treasurer's Report-December 17th, 2013**  
**Netcong Community Partnership**  
**Dates covered-Nov. 1<sup>st</sup>-Nov. 30th**

Beginning Balance		\$2,676.70
Income		
Small Bus. Sat. Ad	\$250.00	
Total Income		\$250.00
Expenses		
District Connect	\$833.33	
Executive Director	\$1950.00	
MJ Media-Small Bus. Sat. Ad	\$400.00	(held until Dec. Deposit from Borough was received)
Total Expenses		\$3,183.33
Ending Balance		-\$256.63

Respectfully Submitted

Kathleen Robbins  
Treasurer

Nov. ending Bal. from Treas. Report	\$256.63	Bal. per bank acct as of 12/17/13	\$3,227.91
Add MTD Income		subtract outstanding checks	
Small Bus Saturday Ad	\$25.00	Ck 1635 C. Bulger	\$80.00
4th Qtr. Borough Assessment	\$6,662.87		
Total MTD Income	\$6,687.87	Total Outstanding Cks	\$80.00
subtract MTD Expenses			
Exec. Dir.	\$1,950.00		
District Connect	\$833.33		
Roses Place	\$500.00		
Total MTD Expenses	\$3,283.33		
Cash on Hand as of 12/17/13	\$3,147.91	Cash on Hand s of 12/17/13	\$3,147.91

Netcong Community Partnership  
December 17th, 2013  
Bills List

District Connect-Dec. Invoice Business Promotion, Attraction, Retention Social Media (line 3b)	\$833.33	Check # 1659
Gina Thomas-Timesheet 11/30/2013 Administrative Expenses Management Services-ED Services (line 4d)	\$1950.00	Check # 1660
Roses Place Sign Grants (line 2e)	\$500.00	Check # 1661

Total Bills for December 2013     \$3,283.33