

**SPECIAL IMPROVEMENT DISTRICT OF NETCONG BOROUGH, INC.
NETCONG COMMUNITY PARTNERSHIP
BOARD OF TRUSTEES MEETING
December 17, 2015
6:30 p.m.
Minutes**

- I. Call to Order and Flag Salute
- II. Attendance and Roll Call

	Present	Absent
Stephen Fredericks	x	
Dr. Winfred Ginter	x	
Bob Hathaway	x	
Frank Koval		x
Joseph Nametko	x	
Maria Patamia	x	
Vic Pocerobba	x	
Kathy Robbins		x
Leigh Ann Von Hagen		Arrived at 6:40

III. Open Public Meetings Act Statement
Adequate notice of this meeting as defined by the Open Public meetings Act has been provided by 1) posting a notice of said meeting in the space provided for such announcements at the Netcong Borough Hall on March 2, 2015 and 2) emailing a notice to The Daily Record, the official newspaper of the Borough of Netcong on March 19, 2015.

- IV. Public Comment – No public present
- V. President’s Report - Thanks everyone for their participation in the Toys for Tots
- VI. Treasurer Report – Steve Fredericks reviewed the documents in Kathy’s absence...See Attached

VII. Committee Reports

A. Executive Committee

Administrative Issues, Insurance, Accounting, Establishes Committee Budgets, and Yearly Audits

Steve Fredericks – President

Discussion about establishing a more formal process around nominations...this is our first year since the change and the committee will take some time this year to define a better process moving forward.

B. Finance Committee

Budgets, Grants, Revenue Building

Kathy Robbins – Chair

C. Community Outreach Committee

Farmers Market, Netcong Day, Holiday Events and New Events

Maria Patamia – Chair

D. Publishing Committee

Website, Directory, Community Calendar, Street Map including Events Locations, Social Media

Steve Fredericks – Chair

E. Property Enrichment – Streetscape/ Parking Lot/Town Center

Improvements and Enhancements, Signage, Fixtures, Owners Assistance Program, Jump Start Program for New Businesses, Façade/Sign Application Program and Submitted Application Review

Leigh Ann Von Hagen – Chair

F. By Laws and Legal Issues

Corporate By Laws Maintenance and Legal Issues

Vic Pocerobba – Chair

Discussion about the sending of the annual notice...after reviewing the by-laws it is the recommendation of this committee with guidance from our legal professional that it is not necessary to send this notice by certified mail...regular mail will be fine. We also discussed the review and update of the current by-laws, which will start in Q-1 of 2016.

VIII. Economic Development update – Bob Hathaway

There is no real change for the last month of the year...there will be more to discuss in Q-1

IX. Annual Meeting Discussion

- X. Motion to approve meeting minutes for the meeting of November 19, 2015.
Motion failed will be put back on for approval in January.

	Motion	Second	Yes	No	Abstain	Absent
Stephen Fredericks			x			
Dr. Winfred Ginter	x		x			
Bob Hathaway			x			
Frank Koval						x
Joseph Nametko					x	
Maria Patamia					x	
Vic Pocerobba			x			
Kathy Robbins						x
Leigh Ann Von Hagen		x			x	

- XI. Motion to approve the bills list for December 2015.

	Motion	Second	Yes	No	Abstain	Absent
Stephen Fredericks			x			
Dr. Winfred Ginter			x			
Bob Hathaway			x			
Frank Koval						x
Joseph Nametko	x		x			
Maria Patamia			x			
Vic Pocerobba		x	x			
Kathy Robbins						x
Leigh Ann Von Hagen			x			

- XII. Old Business ...Leigh Ann will miss the regular meetings in February, March and April she has a work commitment – she is available via email or phone

- XIII. New Business - Shoprite put a holiday package together worth \$250 for a family in Netcong with the support of the Netcong/Stanhope Rotary.

- XIV. Adjournment

Motion to adjourn Bob Hathaway seconded by Maria Patamia - all in favor voice vote meeting ended at 7:20pm

NCP Committee Members 2015

Executive Committee

Steve Fredericks-President
Maria Patamia-Vice President
Kathy Robbins-Treasurer
Leigh Ann Von Hagen- Secretary
Gina Thomas-Executive Director

Finance

Kathy Robbins-Chairperson
Maria Patamia
Leigh Ann Von Hagen
Frank Koval
Bob Hathaway
Gina Thomas

Community Outreach

Maria Patamia-Chairperson
Joe Nametko
Bob Hathaway
Leigh Ann Von Hagen
Dr. Winfred Ginter

Publishing

Stephen Fredericks-Chairperson
Maria Patamia
Leigh Ann Von Hagen
Marty Pisano

Property Enrichment/Streetscape/Parking Lot/Town Center

Leigh Ann Von Hagen-Chairperson
Vic Pocerobba
Kathy Robbins
Bob Hathaway
Frank Koval

By Laws and Legal Issues

Vic Pocerobba-Chairperson
Bob Hathaway
Dr. Ginter