

**SPECIAL IMPROVEMENT DISTRICT OF NETCONG BOROUGH, INC.**  
**NETCONG COMMUNITY PARTNERSHIP**  
**BOARD OF TRUSTEES MEETING**  
**December 28, 2017**  
**6:30 PM**  
**MINUTES**

I. Call to Order and Flag Salute: Meeting called to order at 6:30 PM

II. Attendance and Roll Call

	Present	Absent
Stephen Fredericks	x	
Michael Downing		x
Vanessa Galante	x	
Dr. Winfred Ginter	x	
Bob Hathaway	x	
Joseph Nametko	x	
Open Seat		
Marty Pisano		x
Leigh Ann Von Hagen	x	

III. Open Public Meetings Act Statement

Adequate of this meeting as defined by the Open Public Meetings Act and the By-laws of the Corporation has been provided by 1) posting a notice of said meeting in the space provided for such announcements at the Netcong Borough Hall on December 22, 2016 and 2) emailing a notice to The Daily Record, the official newspaper of the Borough of Netcong on December 22, 2016 and 3) notice of the annual meeting was posted by first class mail to the members of record on January 4, 2017.

IV. Public Comment: No general public in attendance.

V. President's Report

- 2018 Morris Arts Grant: The NCP received a grant of \$1,400 for a Spring Art Festival. Steve will be reaching out to the Netcong School for participation.
- 2018 Trustee Recruitment: Both Stephen Fredericks and Dr. Wyn Ginter agreed to continue to serve on the Board. Names were discussed to bring the Board up to the 11 members noted in the By-Laws. Those discussed were representatives from Skylands Insurance, Netcong Pharmacy, and Fit Mob.
- 2018 Meeting Schedule: Discussion included revamping the 2018 schedule to include a different date in September to avoid conflict with the Growing Stage's Annual Harvest Fest event and the last week of December to avoid the break between holidays.

VI. Approval of Minutes & Treasurer Report: Report was presented by Vanessa Galante, Treasurer and approved. Robert Hathaway – Moved; Leigh Ann Von Hagen – Seconded. Discussion followed regarding the installation costs for the holiday decorations and the possibility that a cost may be annually incurred. Also the Mayor is returning the laptop computer recently purchased to ensure that it has CD and Ethernet capability.

VII. Committee Assignments

- A. Executive Committee: Stephen Fredericks, Chair/**No report provided.**  
*Administrative Issues, Insurance, Accounting, Establishes Committee Budgets, and Yearly Audits*
- B. Finance Committee/**No report provided.**  
*Budgets, Grants, Revenue Building*
- C. Community Outreach Committee: Leigh Ann Von Hagen, Chair/**Leigh Ann Von Hagen thanked the Mayor for his participation at the Holiday Gazebo event. It was very well attended.**  
*Netcong Day, Holiday Events and New Events*
- D. Publishing Committee: Marty Pisano, Chair/**Marty Pisano provided a report that the website is currently up to date.**  
*Website, Directory, Community Calendar, Street Map including Events Locations, Social Media*
- E. Property Enrichment – Streetscape/Town Center/Economic Development: Bob Hathaway, Chair/**Robert Hathaway requested the consideration of the NCP Board to install new signage at the other end of Main Street that complements the sign created this past year. Further discussion will be set aside at our January meeting on this matter.**  
*Improvements and Enhancements, Signage, Fixtures, Owners Assistance Program, Façade/Sign Application Program and Submitted Application Review*
- F. By Laws and Legal Issues: Michael Downing, Chair/**No report provided.**  
*Corporate By Laws Maintenance and Legal Issues*

VIII. Economic Development update – Bob Hathaway/Councilman Hathaway provided the following information to the NCP Board.

- The Quirk property is currently in the final stages of Borough approval.
- While the Pocketbook Factory is stalled at the moment, it is anticipated that both the Quirk project and the Pocketbook Factory project will see action this spring.
- The Borough is in the process of hiring an engineer for a traffic study and the possible impact both projects will have on the community.
- No further action has taken place by the NJDOT regarding the train station parking lot at this time.

IX. Motion to approve the bills list for December 2017.

	Motion	Second	Yes	No	Abstain	Absent
Stephen Fredericks			x			
Michael Downing						x
Vanessa Galante		x	x			
Dr. Winfred Ginter			x			
Bob Hathaway		x	x			
Joseph Nametko			x			
Open Seat						
Marty Pisano						x
Leigh Ann Von Hagen			x			

X. Old Business: **No Old Business discussed.**

XI. New Business

- 2018 Budget/Stephen Fredericks requested the assistance of Councilman Hathaway; Vanessa Galante, Treasurer; Dr. Wyn Ginter, Vice President in the development of the 2018 Budget. The Ad-Hoc committee will schedule a meeting the week of January 2, 2018.
- Leigh Ann Von Hagen requested that the planting of additional trees in the business district be consider in formulating the 2018 budget.
- Dr. Ginter requested information on the parking situation in the Borough. Conversation ensued regarding the pros and cons of adding parking to the business section. The possibility of developing a map of established available parking to help potential patrons on our website and as postcards was also discussed.
- The Netcong Borough Re-Organization meeting is Thursday, January 4<sup>th</sup> at 7:00 PM. NCP Trustees attendance is encouraged.

XII. Adjournment

- Robert Hathaway – Moved/Vanessa Galante – Seconded

Minutes submitted: Stephen L. Fredericks, President